

Mr. LeMay's - Cisco CCNA - Classroom Policies

1. Arrive on time for class with all of the materials required for the day
Including: Pen, Notebook, Textbook, and Homework
Supplies Needed: Index Cards, Box for Index Cards, Notebook, Pens
2. Students will respect each other and the teacher at all times .
3. Students will complete assignments according to the syllabus
Obtain a copy of the syllabus at:
www.trinitytoo.org/teachers/lemay
Or go to www.trinitytoo.org and click Mr. LeMay's Class Website link.
4. Students will have access to the 'techies' password. Students will not give this password to other students; will not logon another student using the techies account. Violation of this policy will result in dismissal from the program and further disciplinary action as seen fit by the administration of Trinity High School.
5. Students may not bring food into the computer lab. Pop or water in a capped bottle only is allow
6. Students may enter classrooms to handle help requests by teachers. Students will act in a maner that will not disrupt class, this includes but is not limited to: talking to students in the clas; in a way that distracts from the class, making unnecessary noises, not argue with the teacher if asked to comeback later, etc.,

Student will not open computer cases during classes, instead they will bring the computer back to the lab or IT office for repair.
7. Students will follow the rules and guidelines in the student handbook
8. Homework, Tests, Participation, and Labs will determine the grades.
9. This course prepares students for the CCNA certifications. Students passing certifications will receive extra credit toward the grade.
10. When absent student will consult the syllabus and keep up with assignments
11. Assigned tool kist and will remain in room 210. If a student wishes to take a toolkit home, they must have permission from Mr. LeMay.